



TRINITY
SCHOOL
EST. 1961

February 27, 2020

Dear Trinity Families,

Thank you for all your insight, support, and extraordinary thoughtfulness regarding our decision to close the school and begin the Distance Learning Plan. It's been quite remarkable - and inspiring - to be in contact with you over the past 18 hours and get an important and helpful sense of how you are navigating the situation as parents.

As a reminder, today is the last day for students until March 30 - although the situation is fluid and we may need to extend until April 14. The teachers will prepare for distance learning tomorrow and Monday. Distance learning will begin on Tuesday, March 17.

The intent of this long note is:

- To give you the widest of overviews for distance learning.
- To provide some guidance for parents in the transition to distance learning.
- To provide information on what to expect next in the transition to distance learning.

Overview of Distance Learning

We've attached what will appear as a comprehensive overview of the Distance Learning Program. The overview is intended to frame the distance learning and help the teachers in anticipation of their planning tomorrow and Monday. As you will see, much of the information in the plan focuses on the process in preparing for distance learning, roles and responsibilities, guidelines for teachers and parents, where to direct questions, and technology support system for learning. In its essence, it's an internal document we're making external at this time.

What may be of most interest to parents will be pages 12 to 16. On these pages we provide the widest of frames for sample class schedules, content areas and resources in the ECP, Grade K and 1, Grades 2 and 3, and Grades 4 and 5.

It is crucial to understand, again, this is our frame for distance learning. The pivotal point occurs tomorrow and Monday as the teachers prepare for each class. The teachers will provide the picture inside the frame. The sample class schedules are just that - samples.

During this ramp-up period, we ask that you be as patient as possible. While the teachers are being diligent, creative and resourceful in their preparation, this is uncharted territory for all of the teachers. The teachers have a clear sense of best practices and an understanding of programs that have worked in similar educational settings. Nevertheless, it's a new approach and we approach it with confidence and necessary flexibility. If you do have questions regarding the program, please connect with Colette McWilliams (cmcwilliams@trinity-mp.org) for K to 5 or Sue Krishna (skrishna@trinity-mp.org) for the Early Childhood Program.