



March 6, 2020

Dear Parents,

I want to end the week with some significant updates on our COVID-19 response and planning. I know any new information can feel overwhelming, so please read the below as our effort to be cautious and to act in the best interests of our students and families. I have three main updates for you, as you head into the week-end.

1. We are postponing Learning at Trinity, Big Help Day, and Field Trips through Spring Break. Yesterday evening (3/5), [San Mateo County Health](#) gave updated guidance on COVID-19 prevention, recommending that organizations cancel all non-essential events.

- While they noted that this guidance did not apply to schools, since educational delivery is remains critically important even in this uncertain time, we still believe that non-essential events such as Learning at Trinity, Big Help Day, and field trips should be postponed for the time being;
- Please note that we are not making decisions beyond this at this point, since we expect more information to be available about the virus in the coming weeks. We will make a decision about Spring Benefit and Grandparents and Special Friends Day in the days to come;
- We'll issue more specifics about how the postponements will occur shortly. For example, some Big Help Day activities may need to be canceled or slightly re-imagined, while others can be held at a later date. We plan to offer Learning at Trinity at a later date, as health and safety allow;
- I want to acknowledge the incredible work done by our community - parents and faculty alike - to prepare for these events, and I share the disappointment that their work can't be fully realized on our initial timeline. However, **please join me in thanking Tiffany Griego-Crowe, Monique VanderMarck, and our faculty for all of their hard work.** I look forward to sharing in their successes as a community as soon as possible.

2. We are testing Trinity's Text Message Notification System: We have, thankfully, rarely had to use this system, and want to make sure it's in working order in case we need to use it in the coming weeks. We'll always label tests as such, so please only formally react to a text message if it's not labelled. My thanks to Mr. Pal for ensuring that all of our systems are in place.

3. iPads May Start to Come Home on the Upper Campus: As part of our efforts to be prepared for online distance learning, should the need arise at some point, please expect your child's iPad and charger to come home with greater frequency. Parents of students in Grades 4-5 will be used to this, while it may feel newer for parents with students in K-3. We'll send home more guidance for K-3 parents as iPads begin to be sent home, but just a heads up to avoid surprises.

I know this is a lot to take in, and, as I've said before, it's part of our effort to err on the side of caution. If you have any questions now or over the weekend, please don't hesitate to reach out.

Thank you, everyone.

Matt

Head of School



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